



# Paulding County High School

1297 Villa Rica Highway  
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*Andy Dorsey*  
*Principal*

Dear PCHS Parents and Guardians,

As we continue to strive for better communication and service to our school community, we are excited to announce an update to our attendance procedures for the 2024-25 school year.

To simplify the process for submitting attendance-related information, we have created a dedicated email address for all attendance communication. Moving forward, please use [\*\*pchsattendance@paulding.k12.ga.us\*\*](mailto:pchsattendance@paulding.k12.ga.us) for any attendance-related matters. Moving forward, we kindly ask that you no longer send attendance emails to Mary Walraven's school email address.

As a reminder, parents are permitted to write up to three excused absences per semester for their student. Should the need arise, you are welcome to submit these written excuses via email to the address above. For your convenience, you may also continue to send attendance documents via fax at 770-443-7030.

We appreciate your support and cooperation as we implement these improvements to better serve you and your student.

Sincerely,

Andy Dorsey  
Principal  
Paulding County High School